



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Family Action Mill Race Activity Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify charity		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne and surrounding villages
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	Creative Music project aims to encourage members to participate in an activity which will enable them to discover a new sense of motivation & achievement whilst building self confidence & learning new skills & interaction & communication within the group. Content of the workshops are listed below
Where will your project take place?	Mill Race Activity Club, Marden House
When will your project take place?	Commence approximately end of October 2010.
How many people will benefit from your project?	Between 15 and 20
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Will give opportunity of learning new skills within music and arts & will become an exciting addition to activities giving people more choice.  Culture including Leisure, Recreation

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Inclusion is vital for the people who attend the Mill Race & they are supported by paid staff & vols whilst accessing local services in the community & nearby towns. It is hoped that we can open up these workshops to other in the community who would be interested in joining the us.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The Mill Race holds regular Members Meetings where present and future ideas are discussed. These meetings are vital as it enables the service to act upon the needs and requests of its membership. The Club initially ran unstructured drumming sessions run by a volunteer but these were unable to continue & people have regularly asked if they could start again. Having approached a qualified music teacher who will run more structured workshops I feel the benefits to the members will be very beneficial for reasons as previously stated in this application. Having researched other options i.e. to take people out, it seems that there are not any music workshops available in the local area. There is one which runs on a Saturday in Bradford-on-Avon but transport provides a problem. The Club would like to open these workshops to others in the Community who would be interested in participating whether they have disability issues or not thereby encouraging and involving others who may not need the support of the Mill Race but would like to join the music workshops.

**Any other information about your project.**

The Mill Race Activity Club provides support and activities for people with Learning/physical/mental health difficulties. We aim to provide a varied range of activities to include, computers, swimming, art, gardening, tai chi, line dancing, skittles league. Some of these activities are accessed in the community whilst others take place within the Club premises. The Creative Music Workshop will make available a range of activities and techniques which are relevant, adaptable and accessible to the abilities and needs of the participants, They will be exploring sound and silence through improvisation and composition with percussion instruments and with the voice. There will be starter games, exercise and warm-ups. Listening to extracts of music for stimulus and context. Recording if appropriate for discussions and further development.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="19"/>	<b>Female</b>	<input type="text" value="13"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

If after consultation the members of the Club would like the workshops to continue and the feedback of the content is positive, I will endeavour to identify alternative funding from information obtained from the internet. Also information from the CIB.

**If you were not awarded the full amount requested, what would be the impact on your project?**

If not awarded the full amount the sessions would need to run less than every two weeks which may be difficult for some people attending who have learning disabilities/autism as their ability to remember previous sessions can be difficult..

**How will you know whether your project has made a difference in the community?**

Monitoring attendance and getting feedback from service users via meetings will take place. It is also hoped that we can encourage others in the community to participate in these workshops and a questionnaire will be given to all attendees in order to ascertain how the workshops have helped them by way of increased confidence, knowledge, and abilities.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

No other body

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 2010**

**Month: March**

**Year: 2009/10**

**A - Total income:**

£84021.81

**B - Minus total expenditure:**

£80880.91

**Surplus/deficit for year: (A minus B)**

£3140.90

**Free reserves held:**

£10507.43

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Initial planning & Prep 120.00	£120	<b>Own fundraising/reserves</b>		£807
Taster session prior to Xmas	£35			£
Workshops 26 start Jan 2011	£1,378	<b>Parish/town council</b>		£
Two end review sessions	£40			£
Evaluation meeting	£40	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£1,613</b>	<b>Total Project Income</b>		<b>£807</b>
<b>Total project income B</b>		£807		
<b>Total project expenditure A</b>		£1,613		
<b>Project shortfall A – B</b>		£806		
<b>Award sought from Wiltshire Council Area Board</b>		£806		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Coutts & Co.440 Strand, London WC2R 0QS		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current Account No. 02180324 Sort: 18 00 02.		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Content of workshops will make available a range of activities and techniques which are relevant, adaptable and accessible to the abilities, interest and needs of participants. The sessions will be looking at building confidence, learning new skills, interaction, communication and achievement.

**b) How does your project work to promote inclusion, participation and good community relations?**

The project will be approaching the Calne Music and Arts Festival organisers with a view to arranging a time during the Festival in October 2011 when participants can play to the community who attend the Marden House venue. Carers and friends will be invited .

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) disabled

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 17/09/2010

**Position in organisation:** Service Co-ordinator

**Please return your completed application to the appropriate Area Board Locality Team**